

**OREGON & S.W. WASHINGTON URISA CHAPTER  
MEETING RECORD**

**DATE:** JANUARY 21, 2010  
**TO:** URISA BOARD OF DIRECTORS  
**FROM:** DICK BOLEN  
**RE:** BOARD CONFERENCE CALL MEETING – JANUARY 21 (12:00 PM)

The following board members participated in the meeting:

- Dick Bolen, Past President;
- Bob Haas, Co-President;
- Bob Pool, Co-President;
- Keith Massie, Treasurer;
- Cy Smith, Member at Large and International URISA President;
- Kelly Neumeier, Women in GIS;
- David Percy, Member at Large;
- Amy Esnard, Gorge Area GIS;
- Eric Bohard, Member at Large;
- Chris Wayne, Klamath Basin GIS Users Group;
- Steve Barnett, Willamette Valley GIS Users Group;
- Michael Hansen, Web site consultant

**AGENDA**

1. Non-agenda item.

Dick opened the meeting, offering gratitude for the opportunity to serve the chapter for the past two years and officially turned the presidency over to the co-presidents for 2010 & 2011, Bob Haas and Bob Pool.

2. Status of Wild Apricot web project (Bob Haas & Michael Hansen)

Bob reported that the new web site was officially launched, with a notification email sent to the 1,040 members on the chapter's list. Using the new features of the site, section heads are maintaining the contact information for their local members. The next step is to get out

information to the section heads on how to take advantage of the site's robust features. Amy will be using the site to send an email blast with the preliminary program for GIS in Action in April.

Michael gave a summary description of Web site capabilities that are currently available to users.

### 3. Membership list distribution policy (Dick Bolen)

Dick reported that current chapter policy is to not share the membership list with other parties, as currently stated on the chapter's Web site. However, he reported that the national office follows a distribution policy that permits others to use their list, provided the material is made available to staff for review and, for acceptable material sanctioned for distribution.

A fee is charged for use of the list. Dick said that lists have commodity value and selling to trusted parties is a potential revenue opportunity.

Keith said when he was collecting the lists from the section leaders, he assured them their list would not be shared with others.

Cy pointed out that in the past Carol Hall has sent out notices to the membership at his request. These were emails considered of value to the members receiving them.

Bob Pool suggested that email access to the chapter membership should only be available to the chapter. Third party Information deemed of interest to the membership will be sent via the chapter's email system, not allowing other parties to download the list.

Eric made a motion and Cy seconded stating that all contact information the chapter holds will be privately held but allowing others to have the chapter use its system to send non-commercial messages deemed of interest to its membership. The list will not be sold or made available for downloading by others. The motion passed unanimously.

### 4. Agile workshop status (Keith Massie)

Keith reported that the Agile workshop is scheduled for March 12<sup>th</sup>, 8:30 A.M, to 5:30 P.M. at Lane Community College in Eugene. The one-day tuition fee is \$95. He expressed confidence that this relatively low fee with a 'free' lunch will assure good attendance. At the December board meeting it was determined that the annual meeting be held in conjunction with the workshop. However, after discussion it was the consensus of board members present to hold the annual meeting at GIS in Action in April.

## 5. GIS in Action

Keith reported progress toward developing the agenda for the April event. The 'Conference at a Glance' email blast will go out January will go out by the end of January, w assistance from Amy.

Speaker will be able to attend the conference for half price, in appreciation to their service.

Marcus Glass is responsible for attracting vendors and tending their needs for space and hook-ups. The vendors will be split between two floors.

A meeting has been held with the catering people to coordinate the food and beverage with conference events.

Bob reported that the GIS web site is nearly ready to setup.

## 6. Budget report

Keith reported a single payment to Michael for \$780 for his work with Wild Apricot, creating the chapter's new web site,

- Two scholarships where awarded to OIT students last year and only two have applied for next year. There is a February 26<sup>th</sup> deadline.
- Keith is searching for the least costly credit card authorization and processing. He received bids from three vendors, with Costco having the most competitive bid. Percy moved that a small group be set up to review the bids for card processing services. Chris seconded and the motion passed unanimously.
- Saved \$180 by using the free conference call service.

## 7, Chapter Relations (Cy Smith)

Cy requested feedback on NISGIC initiative for state coordination. He said 43 states have already signed on to provide a contact and coordination point for federal programs. He would like URISA to consolidate its influence in the manner that NISGIC has done. There is a vacuum that the URISA chapters need to step up and fill.

## 8 Close of Meeting

Bob said a goal setting meeting is scheduled for GIS in Action 2010.

The board agreed to hold the next meeting on March 4, once again, held as conference call.