

# ORURISA BOARD MEETING

Tuesday, June 12, 2018

12:01 PM

Meeting called by: Molly Vogt, President

Meeting type: ORURISA board meeting

Facilitator: Molly Vogt

Minutes prepared by Theresa Burcsu, Communications Director/Secretary

Call 605.468.8029

Enter participant Access Code 547248#

## Agenda

12:01pm	Welcome, agenda review - Molly
12:05pm	ORURISA Business
	<ul style="list-style-type: none"><li>Retreat minutes approval (pending quorum) - All</li><li>Reminder about Communication Director vacancy – seeking nominations - Molly</li><li>Standing Board meeting day/time – Molly</li></ul>
12:20pm	ORURISA Committee work and year ahead
	<ul style="list-style-type: none"><li>Recap of retreat outcomes – Molly</li><li>Action item status report out – All who have tasks</li><li>Next steps / committee work – All (Molly will facilitate)</li></ul>
12:40pm	SIG & Section updates
12:50pm	Good of the order
12:55pm	Adjourn

## Attendance Record

John  
Cy  
Alexa  
Leslie  
Mark  
Dean

Molly  
Theresa  
Colleen  
Karim  
Rich  
Matt

Robb  
  
Board Members = 18  
Attending = 13  
Quorum = 10 --> Quorum reached!

## ORURISA Board Business

1. Retreat minutes correction from Lesley: Meetings are now on the meeting archive page; vision and goals: workflow for section/sig leads: was NOT Leslie who gets notifications

John motioned that minutes be approved, pending corrections. Rich seconded. Approved pending corrections, unanimously.

2. Comm. Director vacancy: Molly and Dean are taking nominations, if Theresa is voted in as the president elect.  
Action item: President Elect election to be held by email open to all chapters by poll or other mechanism.
3. Standing board meeting date and time  
Molly asked about the noon hour: generally acceptable to most.  
Action item: Molly will schedule remaining meetings for Wednesdays and work with those who have conflicts.

## ORURISA Committee work and year ahead - Recap

1. GIS in Action: final financial report is still pending.  
Action item: Rich will distribute revenue report to Board when available.
2. OneURISA update recap. Molly. Draft letter has been circulated to a few and will be distributed more widely very soon. Cy noted that the evaluation will include a cover letter. (You can review the OneURISA web page here. <http://www.urisa.org/chapters/oneurisa>)  
Action item: Molly will forward draft OneURISA evaluation report to the Board. Looking for comments by June 24.
3. Survey. John Bragg.  
Work team met on May 29 to discuss survey that John drafted. We decided to break the content into 2-3 separate surveys: Training; volunteering inquiry; OneURISA-focused. Survey will be used to solicit information in the 3 areas. We plan to release the surveys strategically using a timeline.  
Action items:
  - a. John will request by email: Board review draft survey for content, esp. training needs. Posted to Google drive. Will include deadline.
  - b. Survey work group will finalize the draft surveys and release timeline to the Board.
4. Email/Web Platform proposal recap. Molly.  
Proposal: continue to use Wild Apricot using Dean's staff person to facilitate progress and maintain site.
5. ORURISA Security Certificate.  
Action item: Theresa will complete setting up the security certificate for Wild Apricot.
6. OGIC Resources Work Group survey. Dean & Cy.  
The aforementioned survey is being used to collect information for OGIC in its efforts to estimate the costs related to Framework data development and maintenance. The FIT is also working on collecting information on costs. ORURISA in Cy's view, has always been the user group for Framework and OGIC. ORURISA can help us to figure out the data costs. The request of ORURISA: What are local governments doing to maintain these base layers, and are they sharing or willing to share them? Would like to use the ORURISA email list and get help from the SIGs and sections to get their members to fill out the survey.  
Dean is thinking about using google forms to distribute to the survey. Molly urged Board to use Google because everyone can access the form and the resulting information. Perhaps the BizComm committee should discuss the recommendations around survey development.

7. SIG/Section updates recap.  
No action items from the updates. Molly thanked Alexa for taking on the At-Large position and existing audiences committee.  
Molly has updated the committee interest form for Board members to fill out.
8. GIS in Action Committee. Has morphed into an Events committee.
9. Vision and goals spreadsheet check-in.
  - Creating db of people, resources - Alexa has started working on this.
  - Rebranding - Rich
  - Leadership development - Cy - not started
  - Cool/hot apps - Molly/Alexa - not started
  - Hood to Coast - TB - not started. Interested folks: Alexa, Rich, Dean. Application deadline is Oct.
  - Increase sponsorship - Rich/Mark - not started.
  - Distance learning/streaming workshops - Matt - no report
  - Increasing attendance at GIA - Cy - not started - would like to see GIA planning started earlier than in the past.
  - Volunteer engagement - John - started: focus of the 3rd survey discussed previously.
  - Increase visibility by presenting at other conferences - Robb - started. Some upcoming conferences are already filled (LOC). Brandt MELICK is a good conference.

Action item: Molly will work with Theresa to check in with activity owners over the coming months, beginning in two weeks.

## SIG & Section Updates

Shivon Van Allan: Young Professionals will have a meeting on June 16.

Action item: Molly will work with Shivon to get the word out via Wild Apricot.

## Action Items Recap

1. Molly to lead: President Elect election to be held by email open to all chapters by poll or other mechanism. (done)
2. Molly will schedule remaining meetings for Wednesdays and work with those who have conflicts.
3. Rich will distribute revenue report to Board when available
4. Molly will forward draft OneURISA evaluation report to the Board. Looking for comments by June 24. (done)
5. John will request by email: Board review draft survey for content, esp. training needs. Posted to Google drive. Will include deadline.
6. Survey work group will finalize the draft surveys and release timeline to the Board.
7. Theresa will complete setting up the security certificate for Wild Apricot.
8. Molly will work with Theresa to check in with activity owners over the coming months, beginning in two weeks.
9. Molly will work with Shivon to get the word out via Wild Apricot.

Adjourned at 12:57 PM

Next meeting: to be determined